

Historic Preservation Intern

Wornall/Majors House Museums

Job Description

Our Historic Preservation Intern is responsible for researching best practices and creating a facilities plan for Wornall/Majors House Museums' two historic sites: the John Wornall House and Alexander Majors House. This position reports to the Executive Director.

Primary responsibilities include:

- Research best practices for facility planning in the historic house and museum sectors.
- Recommend procedures, policies, and schedules for maintenance and operating needs of Wornall/Majors' historic buildings.
- Working with executive director, identify key needs and potential maintenance issues.
- Plan and execute a public educational program or resource related to historic architecture or preservation. This might include a short event, media advisory, or video series.

Requirements for Historic Preservation Intern

- Attention to detail and ability to develop and execute short- and long-term plans.
- Robust communication skills and ability to clearly convey information and timelines to WMHM staff and volunteers.
- Ability to work both individually and as a team member.
- Strong research and writing skills.
- Previous coursework in architecture, historic preservation, or museum studies an asset.

This role is ideal for a student majoring in history, museum studies, architecture, or historic preservation.

Details

This internship takes place at the John Wornall House, 6115 Wornall Rd. and Alexander Majors House, 8201 State Line Rd. Some hours may be completed remotely. Candidate should be prepared to occasionally work in outdoor or dusty indoor environments.



Internships are generally 10 hours per week for 16 weeks in the spring and fall or 20 hours/week for 8 weeks in the summer. Hours can be adjusted to fit specific internship program needs.

This is an unpaid internship unless the student is employed through their college or university. If the applicant is a UMKC student, this internship is eligible to be paid through UMKC's Mellon internship program.

Other Information

Wornall/Majors House Museums is an equal-opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

To apply, please submit a CV and cover letter to Acting Executive Director Sarah Bader-King at sbaderking@wornallmajors.org.

About Working at the Wornall/Majors House Museums

The Wornall/Majors House Museums is a non-profit that preserves and protects two of Kansas City's most significant antebellum landmarks – the John Wornall House Museum and the Alexander Majors House Museum. The Museums engage the Kansas City community by bringing history to life through innovative, hands-on programs and experiences. The houses, both listed on the National Register of Historic Places, feature tours, field trips, summer camps, adult education programs, and more.

Our interns and volunteers will experience many facets of museum management, educational programming and non-profit administration. We value our interns and make sure they receive a learning experience that fits their career goals. Internships can be tailored to fit specific requirements for college credit.