



## Community Outreach Intern Wornall/Majors House Museums

### Description

The Wornall/Majors House Museums is seeking a Community Outreach Intern to strengthen the Museums' ties with the community. The intern will make connections with community groups, philanthropic groups, and educational institutions to make them aware of the programs offered by the Wornall/Majors House Museums. This individual will also assist with logistics and marketing of educational programming that takes place during their intern period.

### Responsibilities

- Conduct one-hour public tours of the John Wornall House Museum.
- Research and outreach to community groups, including Boy Scout and Girl Scout troops, Rotary Clubs, senior living centers, and other groups that may have an interest in Museum offerings.
- Develop new and existing relationships with local private and public schools and facilitate schools in bringing field trips to the houses.
- Use their creative ideas, communication skills, and social media expertise to market programs and events.
- Assist with logistics of events or exhibits that take place during the internship period.
- Other administrative tasks as assigned.

### Requirements

- Available for at least one museum tour shift per week (shifts Wednesday-Saturday 10AM-noon or 1-3PM, or Sunday 1-3PM.)
- Comfortable speaking in front of a small group.
- Attention to detail and ability to learn and retain information quickly.
- Working knowledge of social media platforms.
- Basic knowledge of mid-nineteenth century American history, including topics such as the Civil War, women's rights, slavery, and westward expansion, and willingness to learn more.
- Background or education in history, education, communications/marketing, or non-profit management preferred.

### Details

Start and end dates flexible. Interns work for one "season" (any three to four consecutive months, but February-May, June-August, or September-December preferred) 10-12 hours per week. This is an unpaid position. We will work with students to ensure that an internship qualifies for school credit.

Intern will work primarily at our Wornall House location (6115 Wornall Rd., KCMO), but may also do some work at the Majors House (8201 State Line Rd., KCMO).

To apply, please submit your resume and cover letter to Sarah Bader-King at [programs@wornallmajors.org](mailto:programs@wornallmajors.org).



### **About the Internship**

The Wornall/Majors House Museums is a non-profit that preserves and protects two of Kansas City's most significant antebellum landmarks – the John Wornall House Museum and the Alexander Majors House Museum. The Museums engage the Kansas City community by bringing history to life through innovative, hands-on programs and experiences. The houses, both listed on the National Register of Historic Places, feature hands-on tours, field trips, summer camps, adult education programs, and more.

Our interns will experience many facets of museum management and non-profit administration. We value our interns and go the extra mile to make sure you receive a learning experience that fits your career goals.